

Audit and Governance Committee

Agenda

Date: Thursday, 31st January, 2013
Time: 2.00 pm
Venue: Committee Suite 1, 2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 14)

To approve the minutes of the meeting held on 27th September 2012.

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5. **Action Plan arising from Internal Audit Report into Waste Transfer Station (Lyme Green)** (Pages 15 - 36)

To consider a report on progress in implementing the action plan approved at the last meeting of the Committee.

6. **Annual Governance Report Action Plan - Progress Report and Annual Audit Letter 2011/12** (Pages 37 - 60)

To consider a report on the Annual Governance Report Action Plan and progress to date with its implementation.

7. **Risk Management Update Report** (Pages 61 - 66)

To consider an update report from the Performance and Risk Manager.

8. **External Audit Update & Audit Fee Letter 2012/13** (Pages 67 - 72)

To consider an update report from Grant Thornton on the new audit arrangements and of the annual audit fee for 2012/13.

9. **2012/13 Statement of Accounts - Progress Report** (Pages 73 - 76)

To consider a progress report on the preparation of the Statement of Accounts for 2012/13.

10. **Annual Governance Statement (AGS) - 2012/13 Process and Update on 2011/12 Action Plan** (Pages 77 - 96)

To consider a recommended process for the production of the 2012/13 Annual Governance Statement, and a progress report against the 2011/12 AGS Action Plan.

11. **Treasury Management Strategy and MRP Statement 2013/14** (Pages 97 - 124)

To consider the proposed 2013/14 Treasury Management Strategy Statement, incorporating the Minimum Revenue Provision Policy Statement, Investment Strategy and Prudential and Treasury Indicators 2013/16, required under Part 1 of the Local Government Act 2003.

12. **Compliance with Data Protection Act (1998), Freedom of Information Act (2000) and Environmental Information Regulations (2004)** (Pages 125 - 130)

To consider a report which provides an update on how Cheshire East Council fulfils its obligations under Data Protection and Freedom of Information legislation. The report also highlights volumes of requests, trends and current and future issues.

13. **Annual Report of Corporate Complaints and Local Government Ombudsman's Annual Review for the year ended 31st March 2012** (Pages 131 - 134)

To consider a report which provides a summary of the complaints received by Cheshire East Council and those dealt with by the Local Government Ombudsman about Cheshire East Council for the period 1st April 2011 to 31st March 2012.

14. **Internal Audit Interim Report 2012/13** (Pages 135 - 144)

To consider a report on progress against the Internal Audit Plan 2012/13, revisions to the plan, and a summary of the work during the second and third quarters of 2012/13.

15. **Work Plan 2012/13** (Pages 145 - 152)

To consider an updated Work Plan.

THERE ARE NO PART 2 ITEMS